

**SYDNEY A. PHILLIPS SCHOLARSHIP TRUST FUND**

**APPLICATION FORM 2020**

These forms with all supporting documents are to be returned no later than **Friday, June 12, 2020.**

**INSTRUCTIONS**

Each candidate should complete this form either type written or written legibly in ink.

Other documents to be submitted with the **Application Form** are -

1. One recent passport size photograph.
2. Certificate of domicile and character signed by a J.P., a Minister of Religion or other reputable member of the community.
3. Copy of your birth certificate.
4. Certified copies of certificates obtained and copies of school records.
5. A brief statement as outlined in Item 18.

1. **NAME IN FULL**.....Mr./Ms.  
(BLOCK CAPS)                      SURNAME                      FORENAMES

2. **GENDER**.....

3. **NATIONALITY AND/OR CITIZENSHIP**.....

4. **PLACE AND DATE OF BIRTH**.....

5. **PERIOD OF RESIDENCE IN JAMAICA**.....

**6. FAMILY**

(a) Marital Status.....

(b) No. of Children.....

(c) No. of Siblings.....

**7. PARENTS' NAMES & PARTICULARS**

Mother.....Father.....

Place Of Birth.....P.O.B.....

Address.....Address.....

Occupation.....Occupation.....

**8. Permanent address**

.....Tel .....

**e-mail:** .....

**9. Address for correspondence about this application (if different than 8 above)**

.....Tel.....

10. **EDUCATIONAL RECORD:** (Set out in reverse chronological order)

INSTITUTION	YEARS ATTENDED		CERTIFICATE
	FROM	TO	

.....

.....

.....

.....

11. **ACADEMIC DISTINCTIONS & PRIZES RECEIVED** .....

.....

12. **OTHER DISTINCTIONS GAINED/OFFICES HELD DURING EDUCATIONAL CAREER:**.....

.....

13. **PRESENT OCCUPATION OR EMPLOYMENT AND PREVIOUS APPOINTMENTS:**.....

.....

14. **CAREER GOAL:** .....

15. **NAME OF INSTITUTION FOR WHICH SCHOLARSHIP IS INTENDED:**

.....

16. **PROPOSED COURSE:**.....**DURATION**.....

HOW MANY YEARS OF COURSE HAVE YOU ALREADY COMPLETED? .....

17. **ARE YOU INVOLVED IN ANY COMMUNITY ACTIVITIES? .....** IF SO, PLEASE LIST THEM .....

.....

18. IN NOT MORE THAN 200 WORDS, STATE THE REASONS FOR YOUR CHOICE OF COURSE, THE BENEFITS TO BE GAINED AND RELATE IT TO YOUR FUTURE CAREER. DO THIS ON A SEPARATE SHEET AND ATTACH

19. **REFERENCES:** Name two professors/teachers who can assess your intellectual level to fill out the attached Referee Reports.

NAME	POSITION	ADDRESS
.....	.....	.....
.....	.....	.....

(DETACH THE **REFEREE FORMS** ATTACHED AND SUBMIT TO THE PERSONS LISTED ABOVE WITH STAMPED AND ADDRESSED ENVELOPES.)

**SIGNATURE** .....

DATE: .....

**SYDNEY A. PHILLIPS SCHOLARSHIP TRUST FUND**

**REFEREE REPORT**

**TO APPLICANT:** Please fill out the top section of this form and give it to your Referees for completion. You should provide each Referee with a stamped envelope to facilitate the return of this Report. The envelopes should be addressed as follows:

**SYDNEY A. PHILLIPS SCHOLARSHIP TRUST FUND  
C/O ROBINSON PHILLIPS & WHITEHORNE  
P.O. BOX 2,  
HIGHGATE P.O.  
ST. MARY.**

.....is applying for a scholarship to study  
(NAME IN FULL)

.....at.....

and requests that you complete this evaluation.

**TO REFEREE:** Your ranking of the applicant on the following characteristics will be one of several criteria used in making a decision. Please use this rating scale:

- 5 - outstanding
- 4 - above average
- 3 - average
- 2 - below average
- 1 - poor
- 0 - no basis for judgment

1) Ability to express himself/herself orally	5	4	3	2	1	0
2) Ability to express himself/herself in writing	5	4	3	2	1	0
3) Emotional maturity	5	4	3	2	1	0
4) Initiative	5	4	3	2	1	0
5) Intelligence	5	4	3	2	1	0
6) Potential for service in chosen area	5	4	3	2	1	0
7) Seriousness of purpose	5	4	3	2	1	0

How long and in what capacity have you known the applicant?

.....

**SUMMARY EVALUATION:** On a separate page please summarize your personal and academic evaluation of this candidate. Suggest both candidate's special strengths and characteristic weaknesses.

NAME.....SIGNATURE.....

OCCUPATION.....POSITION.....

ADDRESS.....

DATE.....

**N.B. Please reply prior to Friday, June 12, 2020 as your failure to submit this report will severely prejudice the candidate's chances of being considered for a scholarship.**

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