



## OFFICE OF THE UNIVERSITY REGISTRAR

### NOTICE TO STUDENTS

**TO:** All Students  
**FROM:** Ms. Keisha Walker, VP Administration and University Registrar  
**DATE:** May 11, 2026  
**RE:** August 2026 Re-sit/Supplemental Examinations

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This serves to advise that re-sit/supplemental examinations for all programmes will commence on Monday, August 3, 2026, and end Friday, August 14, 2026. **All re-sit/supplemental assessments will be conducted face-to-face.**

Kindly be advised that no other re-sit/supplemental period will be scheduled until August 2026. Thus, we encourage all students who seek to be certified and cleared for November 2026 graduation and students who are trailing subjects for promotion to apply. Please see excerpt from Students' Handbook regarding Promote and Trail. Trailing courses are those that a student have failed and must re-sit, or final examination missed due to extenuating circumstances warranting a supplemental examination. Students who have received a failing grade between 40 and 49 must apply for re-sit examinations.

#### **Promote and Trail**

- a) First year students trailing up to 4 courses (FT) or 3 courses (PT) at the end of the academic year **will be eligible for promotion** to second year.
- b) Second year students trailing up to two courses will be eligible for promotion to the third year. Please note, students will not be promoted to third year while trailing any first-year courses. Second year PT Engineering students can be promoted to third year while trailing up to 3 courses.
- c) Third year students can be promoted to fourth year while trailing up to 4 third year courses. Please note, in addition, third year students will not be promoted to fourth year while trailing any second-year courses. Third year PT Engineering students can be promoted to fourth year while trailing up to 2 third year courses.
- d) Fourth year PT Engineering students can be promoted to fifth year while trailing up to 3 fourth year courses. Promotion will not be given to final year (year 5) with subjects outstanding from second year.

Registration for re-sit/supplemental courses will open on Wednesday, May 20, 2026, and close on Thursday, June 25, 2026, at 11:59PM. **Please note that all exception registration (re-sits and/or supplementals) must be submitted on or before this stipulated time.** No request will be accepted after this date. **Students are required to obtain academic clearance from their respective faculties to apply for Exception Registration (repeats, re-sits and/or supplementals).**

Students who apply for Exception Registration (XR) will not be able to access the online examination platform (Moodle) or examination venue unless they have completed the Exception Registration process within the Student Registration System (which includes submission, validation, fee payment (if applicable), confirmation and added to CRU). Students may track the status of their XR requests via the Student Registration System (SRS).

